



# PhD / MSc JOURNEY ASIA e UNIVERSITY

SCHOOL OF GRADUATE STUDIES (SGS)



[sgs@aeu.edu.my](mailto:sgs@aeu.edu.my)



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# PhD / MSc

- ▶ Doctor of Philosophy (Business Administration)  
PhD (BA)
- ▶ Doctor of Philosophy (Finance)  
PhD (FINANCE)
- ▶ Doctor of Philosophy (Education)  
PhD (EDU)
- ▶ Doctor of Philosophy (Humanities)  
PhD (HUMANITIES)
- ▶ Doctor of Philosophy (Information & Communication Technology)  
PhD (ICT)
- ▶ Doctor of Philosophy (Social & Behavioural Science)  
PhD (SBS)
- ▶ Master of Science (Management)  
MSc (Management)

# Research Stages

PhD / MSc	STAGE 1	STAGE 2	STAGE 3	STAGE 4
PhD PART-TIME 4 years	SEMESTER 1-3	SEMESTER 4-7	SEMESTER 8-11	SEMESTER 11-12
PhD FULL-TIME 3 years	SEMESTER 1-3	SEMESTER 3-5	SEMESTER 6-7	SEMESTER 8-9
MSc PART-TIME 3 years	SEMESTER 1-3	SEMESTER 3-5	SEMESTER 6-7	SEMESTER 8-9
MSc FULL-TIME 2 years	SEMESTER 1-2	SEMESTER 3-4	SEMESTER 5	SEMESTER 6
	1. Audit Courses 2. Appointment of Supervisor 3. Preparation of Research Proposal 4. Proposal Defense	5. Data Collection & Analysis	6. Thesis Writing	7. Thesis Submission 8. Appointment of Examiners 9. Thesis Evaluation by Examiners 10. Thesis Examination/ Viva Voce

# Research Stages

## STAGE 1

# 1.1

## AUDIT COURSES

- ▶ Research Methodology
- ▶ Quantitative Data Analysis
- ▶ Qualitative Data Analysis

Research Workshops & Colloquium will be conducted in Jan, May & September semesters. Kindly refer to the timetable in MyPLS & Qurra Research Management Platform.



Our Campus Management System (CMS) called **myAeU**, is a solution covering the overall aspect of managing students' learning. *myAeU* is specially tailored to flexible and lifetime learning principle.

<https://myaeu.aeu.edu.my/login.jsp#783>

# Digital Library e-Collection

<https://library.aeu.edu.my/gateway/>

## eBOOKS



## eTHESES



## ePRINTS





## eJOURNALS



► **MyPLS** <https://mypls.aeu.edu.my/login/index.php>



 Username

 Password 

Log in

Forgotten your username or password?





**Qurra**

## Research Management Platform

Qurra (pronounced as "Q Ra") is a cutting-edge cloud platform designed to streamline research and boost academic success. Named after Al-Sabi Thabit ibn Qurra, a renowned scholar born in present-day Turkiye, Qurra consolidates critical qualitative and quantitative research tools for efficiency and collaboration, saving time and effort.

### Trusted by researchers at:



Australian  
National  
University



<https://qurra.co/>

# 1.2

## APPOINTMENT OF SUPERVISOR

- ▶ **A Doctoral Degree holder.**
- ▶ **Supervisor's expertise fits the student's area of research.**
- ▶ **Relevant experience & publications. In consultation of the Deans from the respective Schools.**
- ▶ **Approval from Postgraduate Studies Committee (PSC) & SENATE.**

## ► PROGRESS MONITORING

**Students are requested to discuss their research progress with their Supervisor(s) and submit a Progress Report every semester (Jan, May & September) to SGS.**



**The Supervisor(s) shall grade the progress of the student either Satisfactory (S) or Unsatisfactory (U).**

# 1.3

## PREPARATION RESEARCH PROPOSAL

**\*Please refer to the Guidelines for Research Proposal at MyPLS & Qurra Research Management Platform.**

# 1.4

## PROPOSAL SUBMISSION

Upon recommendation from the Supervisor, the student shall submit the following documents to SGS @ [sgs@aeu.edu.my](mailto:sgs@aeu.edu.my):-

1. Notice of Submission of Proposal form - Approved by Supervisor (s);
2. Final Full Proposal in PDF & Word Format (Adhered to the proposal format);
3. Final Presentation Slides in PDF (25-30 slides).
4. Latest statement of account (SOA) without outstanding fees.

# 1.5

## RESEARCH PROPOSAL

### PROPOSAL DEFENSE COMMITTEE:

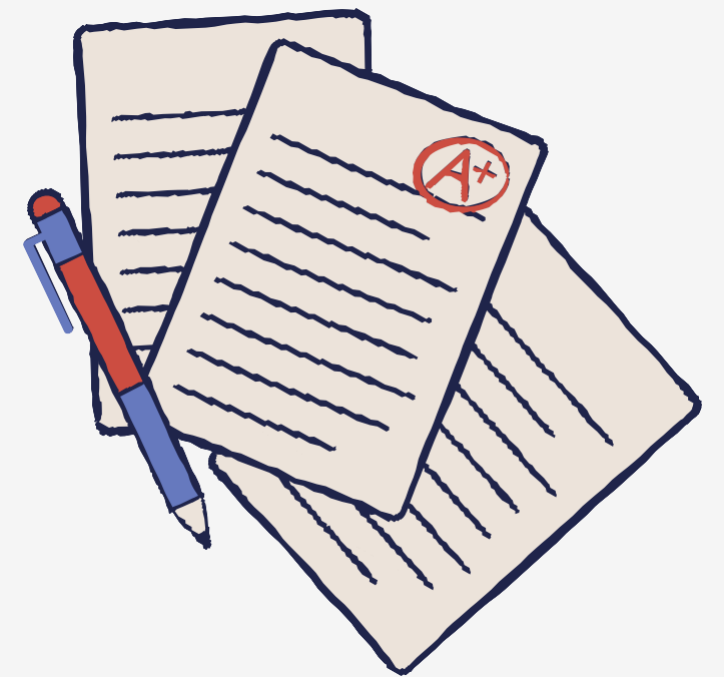
- ▶ Chairman (Dean, SGS)
- ▶ Supervisor (s)
- ▶ Two Readers

- SGS to propose the appointment of Readers based on nomination from Deans of schools to PSC for approval.
- SGS to conduct the Proposal Defense Session.
- Student will be given 30 minutes to present the proposal to the committee & followed by Q&A.

1. To assess the scope, viability, suitability and methodology of study.
2. Face-to-face or on-line oral defense.
3. Upon passing, proceed to next stage (data collection & thesis writing).

## 1.6 PROPOSAL EVALUATION BY READERS

The readers will be given  
**1 MONTH** to examine the proposal



# 1.7 PROPOSAL DEFENSE

**SGS is to conduct Proposal Defense after receiving the reports from the Readers.**

The supervisor (s) is/are invited to attend the Proposal Defense but will not take an active part. Student will be given 30 minutes to present to the Examination Committee & followed by Q&A session.



# Research Stages

## STAGE 2

# 2.1

## DATA COLLECTION & ANALYSIS

**Students are required to:-**

- ▶ **Develop the instrument for data collection**
- ▶ **Collect the data**
- ▶ **Analyse the data**

# Research Stages

## STAGE 3

# 3.1 THESIS WRITING

**\*Please refer to the Guidelines for Thesis Writting at MyPLS & Qurra Research Management Platform.**

*The supervisor(s) shall assist and supervise the student in the preparation of the thesis and to ensure that the thesis meets the required standards.*

# Research Stages

## STAGE 4

# 4.1 THESIS SUBMISSION

**Upon recommendation from the Supervisor, the student shall submit the following documents to SGS at [sgs@aeu.edu.my](mailto:sgs@aeu.edu.my) :-**

1. Notice of Submission of Thesis form - Approved by Supervisor (s);
2. Final Full Thesis in PDF & Word Format (Adhered to the thesis format);
3. Turnitin Report (Similarity index not more than 20% with required number of words);
4. Final Presentation Slides in PDF (25-30 slides);
5. Table of Contents (TOC);
6. Abstract.
7. Latest statement of account (SOA) without outstanding fees.

## 4.2 APPOINTMENT OF THESIS EXAMINERS

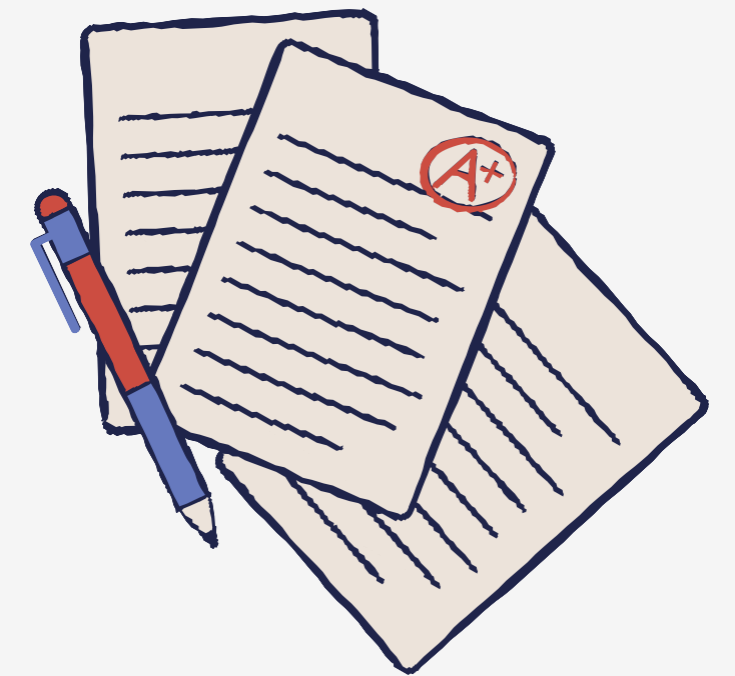
**Deans of Schools propose the appointment of the Examiners to PSC and SENATE for approval**

**The Examination Committee for Doctoral degree shall comprise of:**

- **Dean or his/her representative as Chairperson**
- **1 Internal Examiner and**
- **1 External Examiner; or**
- **2 External Examiners**

## 4.3 THESIS EVALUATION BY EXAMINERS

The examiners will be given  
**1-2 MONTHS** to examine  
the thesis



## 4.4 THESIS EXAMINATION / VIVA VOCE

**SGS is to conduct Viva Voce after receiving the reports of thesis from the Examiners.**

The Supervisor (s) is/are invited to attend the Viva Voce but will not take an active part in the Viva Voce. Student will be given 30 minutes to present to the Examination Committee & followed by Q&A session.



# 4.4 GRADUATION

The Senate shall confer a Doctoral degree to a student upon recommendation by the University Examination Committee once all the requirements for graduation have been fulfilled.

## GRADUATION/CONFERMENT REQUIREMENTS

A student is eligible for conferral of the degree after fulfilling the following conditions:

- Passed the Proposal Defense
- Passed the Viva Voce Examination
- Corrected the thesis according to comments from examiners and be verified
- Has paid all the due fees
- Has fulfilled other requirements as specified by the University



**THANK YOU!**

*WISHING YOU ALL THE BEST*

